



Autumn term 2018 (01/09/18 to 31/12/18): Free Early Education Funding Three and four-year-old parental agreement form

For eligible three and four-year-olds (born between 01/09/13 to 31/08/15)

1. Child's details

Child's legal surname:		Child's legal first and middle names:	
Name by which child is known (if different):		Male/Female:	
Date of birth:		Postcode:	
Address:			
Ethnic background:			
White British	White Irish	White Eastern European	
White Western European	Asian British Indian	Asian British Pakistani	
Asian British Bangladeshi	Black or Black British Caribbean	Black or Black British African	
White and Black Caribbean	White and Black African	White and Asian	
Chinese	Any other Black background	Any other Asian background	
Any other White background	Any other mixed background	Prefer not to say	

2. Setting and attendance details

Please discuss autumn term 2018 funding options with the setting before completing this section. Details of the funding options can be found on dorsetnexus.org.uk/Page/9068

Setting name	A. Number of funded hours per week	B. Number of weeks funding claim for this term	Total funded hours (A X B)

3. Additional details for children claiming 30 Hours free childcare and/or Early Years Pupil Premium (EYPP) (if applicable)

Please discuss 30 hours and/or EYPP eligibility with your childcare provider.
For details go to dorsetforyou.gov.uk/30hours and dorsetforyou.gov.uk/eyp

Parent/carer surname:		Parent/carer first name:	
Parent/carer National Insurance Number:		Parent/carer date of birth:	
30 hours eligibility code:		EYPP eligibility code: (12 digits starting with 101)	

4. Disability Access Fund declaration

Three and four-year-old children who are in receipt of child Disability Living Allowance (DLA) and are receiving the free early education funding are eligible for the Disability Access Fund. Speak to your childcare provider for details.

My child is eligible and in receipt of DLA	Yes	No	
--	-----	----	--

5. Terms and conditions (parent/carer)

I, the Parent/carer understand:

- a maximum of 10 hours may be taken in any one day, in 1/4-hour (0.25) blocks, and a maximum of 15 hours, or 30 hours if eligible, per week. A maximum of 2 providers can be used in one day.
- hours may only be taken between 6am and 8pm.
- providers may set the times and weeks this term during which they deliver the completely free offer. These should be clearly explained to parents and will be subject to the provider's availability.
- I am responsible for ensuring that my child uses the funded hours applied for on a regular weekly basis and understand that if my child does not attend on a regular basis then the funding may be withdrawn.
- I will notify the provider of my child's absence and the reason will be recorded in the register. For holidays (maximum 2 x your weekly claimed hours) funding will not be withdrawn. However, for longer holidays funding will be reclaimed.
- I have received a copy of the privacy notice.
- optional additional services such as meals/snacks/drinks, trips and extra activities such as music/dance etc. are not covered by the free early education funding and the provider can make additional charges, it is my responsibility to ask whether charges apply before using any additional services. A separate agreement and clear pricing structure will cover these optional additional services.
- where a parental agreement is amended or broken during a term, for reasons outside of those shown below, the funding will remain with the provider for a period of up to four funded weeks
 - family moved out of the settings area
 - sibling moved or started school
 - parent/carer changed, gained or lost employment
 - child has long term illness or condition and a professional advises another setting is more suited to their needs
 - safety or quality concerns for which a formal complaint has been made to Ofsted and substantiated.
- if entitled to a 30 hours funded place, I agree to the provider carrying out an initial eligibility check and the local authority carrying out periodic checks in order to confirm my continued eligibility.

6. Terms and conditions (childcare provider)

I, the childcare provider will:

- provide the allocated hours free of charge with no additional costs, other than optional additional services which I have explained and agreed with you. A separate agreement and clear pricing structure covers the optional additional services.
- continue to meet the criteria set out in the Local Provider Agreement for free early education places.
- I understand that funding to cover a notice period can only be retained if I have a signed Parental Agreement that covers the period being claimed for.
- give you a copy of our privacy notice.

7. Declaration

This agreement is between the parent and the provider as detailed below. By signing the agreement both parties confirm that they have read, understood and agree to the terms and conditions as outlined in sections 5 and 6 above.

Parent/carer with legal responsibility		Childcare provider	
Signed:		Signed:	
Print name:		Print name:	
Date:		Date:	

Sign up to the parent e-newsletter from Dorset County Council's Family Information Service

Our parent e-newsletter provides information for parents/carers, including schools, childcare and local services and activities. Sign up online dorsetforyou.gov.uk/parent-newsletter

Please ask your childcare provider for a leaflet or information about **Dorset's Family Information Service**